

IPSWICH CIVIC COLLEGE



Visit of Her Majesty

QUEEN ELIZABETH II

and His Royal Highness

THE DUKE OF
EDINBURGH

Friday 21st July 1961

Order of Events

Persons in the body of the Hall and the Foyer are requested
not to leave their seats until the College Governors and the
remainder of the platform party have withdrawn.

Arrival of Her Majesty and His Royal Highness

- 11.56 Her Majesty and His Royal Highness will arrive at the Ipswich Borough Boundary at Bourne Bridge.
- 11.56 A Royal Salute of 21 guns will be fired in Alexandra Park by 'P' (Loyal Suffolk Hussars) Battery, 308 (Suffolk & Norfolk Yeomanry) Field Regiment, Royal Artillery, T.A.

ROUTE IN THE BOROUGH

Wherstead Road, St Peter's Street, Queen Street, Cornhill, Tavern Street, Carr Street, St Helen's Street, Grimwade Street.

- 12.15 On approaching the Civic College a fanfare will be sounded by the Herald Trumpeters of the Royal Artillery.

The Royal Standard will be broken on the Civic College flagstaff by Queen's Scout Roger Hammond, an Engineering student of the College.

On arrival at the Civic College Her Majesty and His Royal Highness will be received by The Worshipful The Mayor of Ipswich (Councillor Mrs J. B. Green).

The first verse of the National Anthem will be played by the Band of the 308 (Suffolk & Norfolk Yeomanry) Field Regiment, Royal Artillery, T.A.

Presentations

The Mayor will present:

- The Recorder of Ipswich (Mr Sebag Shaw, LL.B.)
- The High Steward of Ipswich (The Lord Cranworth, K.G., M.C., D.L.)
- The Town Clerk of Ipswich (Mr J. C. Nelson)
- The Chief Constable of Ipswich (Mr J. Crawford)

The Mayor will request Her Majesty and His Royal Highness to sign the Mayor's Visitors Book.

The Lord Lieutenant will present:

- The High Sheriff of Suffolk (Mr Ronald A. Vestey)
- The Rt Rev. The Lord Bishop of St Edmundsbury and Ipswich (Dr A. H. Morris, D.D., M.A., LL.B.)
- The County Court Judge and Chairman of East and West Suffolk Quarter Sessions (His Honour Judge T. F. Southall)
- The Under Sheriff of Suffolk (Mr Thomas Wilson, M.C.)

Her Majesty, escorted by the Mayor, and His Royal Highness, escorted by the Recorder, and followed by

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|------------------------|--------------------|
| The Lord Lieutenant | Lady Stradbroke |
| The High Sheriff | The Lord Bishop |
| The County Court Judge | The Town Clerk |
| The Under Sheriff | Sir Michael Adeane |
| The Lady-in-Waiting | |

will proceed to the platform of the Assembly Hall where the Mayor will present

- her husband (Councillor J. B. Green) ✓
- The Member of Parliament for Ipswich (Mr Dingle M. Foot, Q.C., M.A.) ✓
- The Deputy Mayor of Ipswich (Alderman P. J. Fowler) ✓

The Chairman of the Ipswich Education Committee (Councillor W. M. Morfey, M.A.)

The Vice-Chairman of the Ipswich Education Committee (Alderman Mrs Lesley Lewis)

The Chairman of the Civic College Governors (Sir Clavering Fison, D.L.)

The Chief Education Officer for Ipswich (Mr J. T. Hill, A.C.I.S., A.A.C.C.A.)

The Principal of the Civic College (Mr Frank Metcalfe, B.SC.(ENG.) HONS., M.I.MECH.E.)

Her Majesty will be asked to receive a bouquet by Margaret Metcalfe, Chairman of the Students' Association, a Commerce student of the College.

Her Majesty and His Royal Highness will be invited to sign the College Visitors Book brought to the platform by Melanee Wright, an Art student of the College.

Opening of the College by Her Majesty

The Chairman of the Ipswich Education Committee will welcome Her Majesty to the College and invite her to open the building.

Reply by Her Majesty and Formal Opening.

The Rt Rev. The Lord Bishop of St Edmundsbury and Ipswich will offer a Dedicatory Prayer.

A student, David Lee, will express the thanks of the Governors, Staff and students to Her Majesty and request her to receive a scroll composed and executed in the School of Art embodying such thanks, and will then call for three cheers.

Departure

Her Majesty will then leave the platform, escorted by the Chairman of the Governors, followed by His Royal Highness, escorted by the Principal, and followed by:

The Mayor	The Lord Lieutenant	Lady Stradbroke
Sir Michael Adeane		The Lady-in-Waiting
The Chairman of the Education Committee		The Chief Education Officer
The Mayor's husband		The Town Clerk
The Vice-Chairman of the Ipswich Education Committee		

In the foyer Her Majesty will be invited by the Chairman of the Governors to unveil a Commemorative Tablet and the Chairman of the Governors will then present :

The Architect (Mr J. Martin Slater, A.R.I.B.A.)
The representative of the Builders (Messrs J. Gerrard & Sons Ltd)
Mr J. H. Richardson, B.Sc., the Chairman of the Company
A Bricklayer, Mr W. A. Matthews
A Joiner, Mr S. W. Sherman

- 12.33 Her Majesty and His Royal Highness will then depart by car for Portman Road Football Ground, taking leave of the Chairman of the Governors and the Principal.



IPSWICH
CIVIC
COLLEGE

TO Her Majesty Elizabeth II, by the Grace of God, of the United Kingdom of Great Britain and Northern Ireland and of Her other Realms and Territories, Queen, Head of the Commonwealth, Defender of the Faith.

May it please Your Majesty

WE, the Governors, Staff and Students of the County Borough of Ipswich Civic College desire to convey to Your Majesty our loyal greetings and to place on record hereby our pleasure in the honour conferred upon us by the presence of Your Majesty on the occasion of the Opening of the College on this twenty-first day of July in the year of Our Lord one thousand, nine-hundred and sixty-one.

VIVAT REGINA

CLAVERING FISON *Chairman of Governors*

F. METCALFE *Principal*

MARGARET METCALFE *Chairman of Students' Association*

Text of the Address of Welcome presented to Her Majesty



THIS COLLEGE WAS OPENED BY
HER MOST GRACIOUS MAJESTY
QUEEN ELIZABETH II
ON THE TWENTY FIRST DAY OF JULY
NINETEEN HUNDRED AND SIXTY ONE

Text of the Commemorative tablet to be unveiled by Her Majesty

*Designed by Philip Rushworth, Ipswich Civic College School of Art
and printed by W. S. Cowell Ltd, at the Butter Market, Ipswich*